



VAIDIKA SAMSHODHANA MANDALA (Adarsha Sanskrit Shodha Samstha)

Funded by Central Sanskrit University
(The Ministry of Education, Government of India) New Delhi.
T.M.V. Colony, Mukundnagar, Pune 411 037
Website <https://www.dheemahi.in>

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Director

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Dated. - 20.9.2021

Advertisement No. 01/2021

Notification of Vacancy for Recruitment

Vaidika Samshodana Mandala (Adarsh Sanskrit Shodha Sansthan), Pune invites applications in prescribed format from the Indian Nationals for the direct recruitment to the following posts :-

1. Secretary – cum organizer (one post - UR)
Upper Age Limit- 35 Years as on closing date of receipt of applications)

Scale of Pay- (As per 6th CPC) PB 15600 – 39100 + GP 5400

Essential Qualification

- Acharya or M.A. in Sanskrit from recognized University with at least 55% marks or equivalent recognized qualification.
- 3 Years experience in teaching/research/knowledge of Manuscript Editing.

Desirable Qualification

- Knowledge in Computer Application.
- Knowledge of Hindi, English and other Indian or Foreign Language
- Either a Research Degree of Doctorate Standard or a published work of an equivalent Standard.

2. Editor (Two Posts – 01 -UR, 01-OBC)

Upper Age Limit- 35 Years as on closing date of receipt of applications.

Scale of Pay- (As per 6th CPC) PB 15600 – 39100 + GP 5400

Essential Qualification

- Acharya or M.A. in Sanskrit from recognized University with at least 55% marks or equivalent recognized qualification.
- 3 years experience in teaching/research/knowledge of manuscript Editing or 3 years experience of editing or 3 years experience of editing journal books other periodicals in reputed organization.

Desirable Qualification

- Knowledge in Computer Application.
- Knowledge of Hindi, English and other Indian or Foreign Languages.
- Knowledge of printing technology and proof reading

3. Research Assistant

(One post – UR)

Upper Age Limit- 35 Years as on closing date of receipt of applications.

Scale of Pay- (As per 6th CPC) PB 9300-34800 + GP4200

Essential Qualification

- (i) Acharya or M.A. in Sanskrit from recognized University with at least 55% marks or equivalent recognized qualification.
- (ii) Minimum 3 years Experience in Research work.

Desirable Qualification

- (i) knowledge in Computer Application
- (ii) Knowledge of Hindi, English and other Indian or Foreign Language.
- (iii) Knowledge of printing technology and proof reading.

4. Copyist

(One Post-UR)

Pay scale: (As per 6th CPC) PB 9300-34800 + GP4200

Upper Age Limit- 35 Years as on closing date of receipt of applications.

Essential Qualification

- (i) Acharya or M.A. in Sanskrit from recognized University with at least 55% marks or equivalent recognized qualification.
- (ii) Minimum 3 years Experience in Research work in manuscriptology.
- (iii) A good and clear hand-writing in Devanagari Script.

Desirable Qualification

- (i) Experience of working in any manuscript Library.
- (ii) Experience of copying work.

5. Library Assistant

1 (One Post-Unreserved)

Pay scale: (As per 6th CPC) PB 5200-20200 + GP2800

Upper Age Limit- 35 Years as on closing date of receipt of applications.

Essential Qualification

- (i) Shastri or B.A. with Sanskrit from recognized University
- (ii) Certificate in the Library/Information Science from a recognized institution.
- (iii) A good knowledge of English and Hindi.

Desirable Qualification

- (i) Master's Degree or equivalent in Sanskrit.
- (ii) Degree/Diploma in Library/Information Science.

- (iii) Experience of reading ancient manuscripts or working in a manuscript library.
- (iv) Experience of working in a library.

6. Accountant

1 (One Post-Unreserved)

Pay scale: (As per 6th CPC) PB 9300-34800 + GP4200

Upper Age Limit- 35 Years as on closing date of receipt of applications.

Essential Qualification

- (i) Graduate degree (preferably in commerce) with at least 55% of marks or its equivalent from a recognised institution.
- (ii) Five years of experience in the relevant field or having Comparable status and experience in the relevant field in research establishment and/or other institutions of higher education.

Desirable Qualification

- (i) Knowledge in Computer Application.
- (ii) Knowledge of Hindi, English and other Indian or Foreign Language.
- (iii) M.B.A. in Finance



Chairman

Vaidika Samshodhana Mandala
(Adarsha Sanskrit Shodha Samstha),
T.M.V. Colony, Mukundnagar,
Pune - 411 037

Date- 20/09/2021

General Conditions/ Instructions :

1. Application containing details of academic qualifications and experience supported by self attested photocopies of original documents along with a fee of Rs. 1500/- (Rs. 1000/- for SC/ST/EWS/PWD candidates) in the form of a crossed Demand Draft drawn in favor of the Director, Vaidika Samshodhana Mandala (Adarsha Sanskrit Shodha Samstha), T.M.V. Colony, Mukundnagar, Pune 411037, should reach "The Chairman (Management Committee), Vaidika Samshodhana Mandala (Adarsha Sanskrit Shodha Samstha), T.M.V. Colony, Mukundnagar, Pune – 411 037" by registered Post/ Speed Post (ordinary post or by hand will not be accepted). The name of the post applied for should be super scribed on the envelop. **The last date of the receipt of Application will be 20/10/2021.** Application received after due date shall not be considered. The Shodha Samstha will not be responsible for delay caused by postal or any other reasons. No correspondence regarding consideration of late application will be entertained.
2. Application found incomplete in any manner or applications without required documents will not be considered.
3. Two latest passport size photographs of the candidates should be affixed to the application form.
4. Experience mentioned should have gathered after acquisition of the essential qualifications.
5. Candidates must send three sets of their publications, if any, along with the application form.
6. Age relaxation will be available to :-
 - (a) SC/ST/OBC/PWD candidate as per Government of India Rules. SC/ST candidates should produce proof of their caste certificate from appropriate authority & OBC candidates should also produce their latest Non-Creamy Layer certificate issued by the Competent Authority.
 - (b) Age Limit shall not apply to the regular employees of the ASMs/ASSs/Central Sanskrit University/Central Government/ State Government/ Central Universities/ Universities / Deemed to be Universities / Other Central autonomous bodies / organizations/ Institutions/ Public Sector Undertakings / Reputed Corporates/ Banks.
 - (c) Contract/ Daily Wage- Workers of ASMs/ ASSs & Central Sanskrit University :- Condonation of age in these cases shall be strictly limited to the period proportionate to the period of service rendered at the ASMs/ ASSs & Central Sanskrit University not exceeding 5 years. However, this provision will not be applicable in case of a person engaged in the ASMs/ ASSs & Central Sanskrit University through any contract agency or labor contractor / firm.
7. The appointments for all the posts will be made initially on temporary basis with a probation period of 2 years. The performance will be reviewed on completion of 2 years and further continuation of appointment will be considered after completion of probation period.
8. The Adarsha Shodha Sansthan reserves the right to fill up or not to fill up the post without assigning any reason.
9. Candidates already in service must submit their applications through proper channel. They may, however, send an advance copy, but if called for interview they must produce a "No objection certificates" from their employer.
10. Candidates will have to present themselves for the interview/ Written test at their own expenses.
11. Candidates should bring all certificates in original at the time of verification of documents/ interview.
12. The appointee will be the employer of Vaidika Samshodhana Mandala (Adarsha Sanskrit Shodha

Samstha), T.M.V. Colony, Mukundnagar, Pune 411037 and not of Govt. of India or Central Sanskrit University. They will be governed by the provisions of the scheme for financial assistance to institutions recognized as Adarsha Sanskrit Mahavidyalayas/ Adarsha Sanskrit Shodha Sansthan as applicable from time to time.

13. Mere fulfilling the minimum prescribed qualifications and experience will not vest any right to a candidate to be called for interview. Vaidika Samshodhana Mandala (Adarsha Sanskrit Shodha Samstha), Pune reserves the right to call for interview only those candidates who in its opinion are likely to be suitable. No correspondence will be entertained in this regard.
14. No interim inquiries will be entertained.
15. List of shortlisted candidates, Date and Time of Written Test/ interview & all other relevant information will be published on the website of the Shodha Samstha at <https://dheemahi.in> . The candidates should check the website periodically for the updates.
16. Applicants will be informed by email only and no separate communication will be sent. All the candidates must mention their valid e-mail id & mobile no. in the application.
17. CCS/CCA Rules of the Government of India will be applicable for observance of good conduct by the employees and disposal of disciplinary proceedings.
18. Canvassing in any form and/ or bringing in any influence will be treated as disqualification for the post.



Chairman

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Date- 20/09/2021